





www.tools4life.ca

# Tools for Life Conference & Exhibit 2010

*making living, learning and working easier*

**Overcoming Barriers Together**

**Children ▪ Youth ▪ Adults ▪ Seniors**

1349 County Home Road, PO Box 128 Waterville, NS Canada B0P 1V0

Tel: (902) 538-1190 Fax: (902) 538-3991 email: info@tools4life.ca

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Dear Potential Presenter and/or Exhibitor:

The Tools for Life Conference and Exhibit will mark its 5<sup>th</sup> anniversary on Friday, October 22<sup>nd</sup> at Horton High School. The conference is again open to the general public and admission is free.

More than ever, people are looking for information and networking to make living, learning and working easier and to build stronger inclusive communities.

Since its inception in 2006, over 3,000 consumers and professionals have participated in learning about addressing barriers in our homes, workplaces and community. Last year's event attracted 1,000 participants, and 130 organizations and businesses, offering 125 exhibits and 75 educational sessions on various topics related to children, youth, adults and seniors.

Over the past four years, this popular community event has drawn community leaders in education, health, human resources and assistive technology from across the province and beyond. Community leaders, distinguished guest speakers, volunteers and representatives from government, business and not for profit sectors share their valuable insights to provide the public with tremendous learning opportunities.

We are celebrating our 5<sup>th</sup> anniversary. Your participation and support is greatly appreciated and key to another successful conference in 2010. If you and/or your organization plan to participate the following supports will be provided:

- ✓ Thursday evening reception (October 21<sup>st</sup>) TBA
- ✓ Hospitality room during conference day
- ✓ Conference day package and Conference Program
- ✓ Promotion of your organization throughout the province
- ✓ Assistance with exhibit and presentation set up with audio visual supports

The following pages include the Tools for Life Conference Presenter and Exhibitor forms and instructions. There is a deadline of August 1<sup>st</sup> for submissions in order to publish and promote the 2010 Conference Program.

If you are also interested in becoming a Conference sponsor, contact the Tools for Life office to receive a corporate package. A member of the Tools for Life Committee would be pleased to discuss sponsorship options.

I sincerely hope you consider participating in this important community event for 2010 and look forward to seeing you in October!

Respectfully,

Dwayne Compton

Chair, Tools for Life Committee 2010

# Call for Presenters and Exhibitors



**5<sup>th</sup> Anniversary**

## **Tools for Life Conference & Exhibit 2010**

*making living, learning and working easier*

**Overcoming Barriers Together**

*Children Youth Adults Seniors*

Friday, October 22<sup>nd</sup>, 2010 Horton High School, Greenwich, Nova Scotia

**The 2010 Tools for Life Conference Committee is accepting proposals for presentations, workshop sessions and/or exhibits. Deadline August 1<sup>st</sup>, 2010**

***Presenters and Workshop facilitators are needed.***

Presentations can be for a general audience, professionals or targeted to specific populations. Sessions are 45 minutes in duration offered during morning and afternoon times.

***See topic guidelines below to consider your presentation or propose your own.***

### **Tools for Life 2010 Topic Areas**

| Tools for Living<br>Wellness & Independent Living | Tools for Learning<br>Literacy & Lifelong Learning | Tools for Working<br>Employability & Career |
|---|--|---|
| Children, Youth, Adult, Seniors                   |  | Youth, Adult, Seniors                       |
| Accessibility                                     | Diversity  | Rehabilitation                              |
| Adapted Living Aids                               | Health Care  | Research                                    |
| Adult Education                                   | Health Promotion                                   | Resources                                   |
| Learning  | Home Care  | Safety in Home                              |
| Advocacy  | Inclusion  | Special Needs                               |
| Assistive Technology                              | Leading Practices                                  | Transition Planning                         |
| Autism  | Learning Disabilities                              | Transportation                              |
| Continuing Care                                   | Life Skills  | Universal Design                            |

*Please consider other topics not indicated above*

**Tools for Life** is open to anyone interested in learning about addressing barriers throughout our homes, workplaces and community. This is an opportunity for presenters, exhibitors, consumers, families, professionals, organizations and businesses to:

- Provide and acquire information, supports, strategies, tools to enable wellness
- Offer or attend free educational sessions
- Interact and network with participants, presenters and exhibitors
- Promote awareness of programs and services

A wide range of community resources can enable people to significantly improve their quality of life, lifelong learning and employment opportunities. These resources can provide opportunities for people of all ages and abilities to scale new heights, take better care of themselves and achieve goals they never thought possible.

**If you and/or your organization are interested in offering a presentation, workshop session and/or be an exhibitor, please complete the applicable forms in the following sections.**

# 2010 PRESENTER & EXHIBITOR FORMS

## Attention All Presenters and Exhibitors

The 2010 Tools for Life Conference Program is published and promoted both online and in print. It is distributed to an extensive network of contacts and subscribers and circulated to over 18,000 homes. If you and/or your organization are interested in being highlighted as a presenter or exhibitor, please complete the following forms.

It is important that the public receive accurate information that reflects your organization and references to presentation content. The Tools for Life Committee makes every effort to ensure accuracy.

### Section A (Organization Information) needs to be completed first.

Complete other sections as required. There are separate forms for presenter and exhibitor:

- Section A Organization Information
- Section B Exhibitor Information
- Section C Presenter Information

| Submissions           | Forms Required to be completed                                    | # pgs   |
|-----------------------|---|---------|
| Exhibitor             | Section A Organization & Section B Exhibitor                      | 2 pages |
| Presenter             | Section A Organization & Section C Presenter                      | 2 pages |
| Presenter & Exhibitor | Section A Organization, Section B Exhibitor & Section C Presenter | 3 pages |

Please print clearly! There are adobe (pdf) versions of these forms also available for printing. Download is available at our site [www.tools4life.ca](http://www.tools4life.ca)

## **Please print clearly and review your submissions**

*The Tools for Life Committee makes every effort to ensure accuracy and to develop a quality conference program. The Committee reserves the right to decline a presentation or exhibit.*

**Deadline August 1<sup>st</sup>, 2010**

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All completed form(s) please mail/fax. Require any more information, please contact us:



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## Section A

# ORGANIZATION

The Tools for Life Committee makes every effort to ensure accuracy. **Please print clearly.**

### ORGANIZATION CONTACT INFORMATION (please print clearly)

1. **Organization/Agency/Business:** \_\_\_\_\_

(To be printed in Conference Program)

Please check

Not-for-profit

Business

Government

Educational

Other: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Web: \_\_\_\_\_

2. **The primary focus of exhibit or presentation:** (please check  any or all groups)

Children

Youth

Adults

Seniors

3. **Target audience for your exhibit or presentation:** (please check  appropriate groups)

Administrators

Educational Assistants

Physiotherapists

Adult Learner

Employers

Person with Disability

Advocacy

Family Member

Policy Makers

AT Consultants

General Interest

Service/Care Providers

Business

Government Personnel

Speech Language Pathologists

Caregivers

Health Professionals

Students

Community Partners

Injured Workers

Technology Specialists

Consumers

Occupational Therapists

Other: \_\_\_\_\_

Educators

Parents

**Please check** :

Exhibitor - please complete Section B

Presenter - please complete Section C

Presenter and Exhibitor - please complete Section B & Section C

Please check if you wish to receive a sponsorship package

**Please review your submissions  
Deadline August 1<sup>st</sup>, 2010**

Please mail/fax completed form(s). If you require more information please contact us:

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## Section B

# EXHIBITOR

The Tools for Life Committee makes every effort to ensure accuracy. Please print clearly.

### EXHIBITOR CONTACT INFORMATION (please print clearly)

Organization/Agency/Business: \_\_\_\_\_  
(To be printed in Conference Program)

Exhibit Contact Person: \_\_\_\_\_ Tel: \_\_\_\_\_  
Title: \_\_\_\_\_ Email: \_\_\_\_\_

#### 1. Exhibitor Space and Fees (Please check )

- Not-for-profit, Government, Education, Sponsors:** No fee to exhibit with one table.

**Please check**

- One (1) rectangular (2X6 feet) table; skirted and vinyl top covering - Free.

An additional table is available at \$50.00

- Yes, Two (2) tables \$50.00

- Business:** There is a nominal fee to exhibit for one table of \$100.00 and an additional table is available at \$50.00 per table. (2X6 feet) table; skirted and vinyl top covering.

**Please check**

- One (1) \$100.00       Two (2) \$150.00

Revenues generated from exhibits helps off set conference costs. Your support is appreciated.  
Please make cheque payable to Tools for Life c/o KRRC. Space is limited.

#### Technical Requirements:

**Please check**

- Electrical Outlet       Internet (Wireless)       Other: \_\_\_\_\_  
(limited, first request first served)

**Please Note: Exhibitors provide their own extension cords and power bars.**

#### 2. Number of Exhibitor(s) attending.

**Please check**

- 1 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 2 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 3 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

#### Exhibitors Please Note:

- Doors open for exhibit setup: 8:00 am Conference Day Friday, October 22<sup>nd</sup>
- Exhibits open for public: 9:00 am – 3:00 pm
- Exhibitors are asked to remain set-up until closing time at 3:00 pm
- Exhibitors greeted at registration (lower level) for information, assistance and conference package

**Deadline August 1<sup>st</sup>, 2010, Please review your submissions**

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## Section C

# PRESENTER

The Tools for Life Committee makes every effort to ensure accuracy. Please print clearly.

### PRESENTER CONTACT INFORMATION (please print clearly)

Organization/Agency/Business: \_\_\_\_\_  
(To be printed in Conference Program)

1. Title of Presentation/Workshop: \_\_\_\_\_

2. Description: Information for 2010 Conference Program. (Subject to editing)  
Please compose an interesting description of your presentation. 50 - 100 words.

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3. Session Objective: \_\_\_\_\_

4. Session Times: Choose a time you wish to present. You may present more than once.  
(Please check  one or more) Session availability based on date submissions received.

|   |   |   |
|---|---|---|
| AM Session (11:00-11:45)<br><input type="checkbox"/> 45 Minutes | PM Session 1 (1:15-2:00)<br><input type="checkbox"/> 45 Minutes | PM Session 2 (2:30-3:15)<br><input type="checkbox"/> 45 Minutes |
|---|---|---|

5. Number of Presenter(s) attending. Hospitality Room/Conference Package provided based on maximum of two (2). Please check

1    2

#### Presenter Information

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

#### Co-Presenter

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

6. Audio/Visual requirements: Please check  to request In Advance

A standard computer is available in the classrooms. Bring your presentation on a flash drive or CD/DVD.

Note: Presenters that choose to bring a laptop need to provide their own extension cord and power bar.

Computer    My own laptop    Internet (wireless)    LCD Projector    Other: \_\_\_\_\_

**Deadline August 1st, 2010, Please review your submissions**

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